

Kentucky State Fair Culinary Superintendent

Job Type: CONTRACTOR

Salary: NEGOTIABLE

Work Location: Kentucky Exposition Center, 937 Philips Lane, Louisville, KY 40209

Organizational Summary:

Kentucky Venues operates the Kentucky International Convention Center (KICC) and the Kentucky Exposition Center (KEC) to serve regional, national, and international clients while promoting the progress of the Commonwealth and advancing Kentucky's agriculture and tourism industries and economy. We produce six signature events that bring those from around the world to Kentucky. These events promote the pride and progress of the agricultural industry and affirm our agency's commitment to improving rural and urban understanding. The Kentucky State Fair Board governs Kentucky Venues.

Position Summary:

The Culinary Superintendent will need to facilitate the judging process, organize departmental entries, and attractively display entries within departmental exhibits.

Essential Duties:

Pre-Fair Preparation:

- Become familiar with Competitive Exhibits policies, rules, and criteria.
- Provide accurate and appropriate contact information for all Assistant Superintendents and Judges for the contract process.
- Recruit and coordinate volunteers as needed for Entry Drop Off Day, judging, displays during the Kentucky State Fair, and exhibit pick up after the fair.
- Brainstorm and execute ways to make Competitive Exhibits more attractive for fairgoers.

Judging:

- Recruit qualified judges and schedule when these individuals judge entries.
- Facilitate the judging process without offering opinions or comments on the quality of exhibits.

Entry Days:

Accept entries on Entry Days and prepare them for judging.

Competitive Results Paperwork:

- Use of an iPad is possible for both check-in of entries and judging. Training can be provided by the entries office.
- Superintendents are responsible for organizing score sheets/judging sheets for official recording by the entries office.
- Proof division reports.

Exhibits Display and Pick-up:

- Plan and execute exhibit displays, including display set-up and the placing of ribbons.
- Superintendents are responsible for the exhibits until 7:00 pm on Exhibit Pick-up Day.

Physical Demands, Work Environment and Hours of Work:

- Office and event facility settings with moderate/high noise levels
- Regularly traverses facility space, including stairs, ramps, escalators/elevators, and heavily occupied spaces
- Regularly bends, stretches, and otherwise moves to perform duties; occasionally moves loads of up to 25lbs
- Consistently uses near/far/peripheral vision, exerts muscles and coordinates body to safely maneuver facility equipment including table/chair racks, stage pieces, vacuums, scrubbers, forklifts, high-lifts, and front-end loaders

- Consistently functions effectively in moderate/high-pressure environment, according to a stringent schedule
- Varied work hours including weekdays, evenings, late nights, early mornings, weekends, and holidays, contingent upon event scheduling; may work more than 40hpw
- Exposure to hot/cold/humid climates and elements including livestock, hay, dirt/dust, and exhaust fumes
- Exposure to heavy/specialized tools, moving vehicles, mechanical equipment, and cleaning chemicals

Requirements for position (minimum Education Level, Years of Experience and Specialized Abilities):

An equivalent combination of education and experience may be substituted.

- Must be able to delegate and serve in a leadership role for the department.
- Department Specific Knowledge and Previous Fair/exhibition experience are helpful but not required.
- Must be eligible for employment within the United States

For any further questions contact: jaclyn.ragsdale@kyvenues.com

To Apply: Email a letter of interest, résumé, and professional references to jaclyn.ragsdale@kyvenues.com

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